

FY2024 NEW POSITION LIST

GENERAL FUND

DEPARTMENT	POSITION TITLE*	FUNDING SOURCE
<u>County Administrator Departments:</u>		
Commissioners Office Administration	Communications Coordinator	Operating Revenues
County Admin. - Central Services	Security Technology Specialist	Operating Revenues
Recreation, Parks and Tourism	Personnel Specialist	Operating Revenues
Recreation, Parks and Tourism	Planning and Development Supervisor	Operating Revenues
Recreation, Parks and Tourism	Administrative Associate	Expenditure Savings
Public Works - Facilities	DPW Management Support Coordinator (0.3 FTE)	Operating Revenues
Public Works - Facilities	Assistant to the Director of DPW (0.3 FTE)	Operating Revenues
Human Resources	HR Recruiter	Enterprise Fund's Indirect Cost
Fiscal & Administrative Services	Accounting Specialist	Enterprise Fund's Indirect Cost
Fiscal & Administrative Services	IT Technology Support Specialist	Enterprise Fund's Indirect Cost
Emergency Services	EMS Supply Technicians (2 FTE)	Operating Revenues
Emergency Services	Emergency Medical Technician - EMT (8 FTE) Sept Hire	Operating Revenues
Emergency Services	Emergency Medical Technician - EMT (8 FTE) Feb Hire	Operating Revenues
Planning & Growth Management	Planner I	Operating Revenues
Economic Development	MWBE/DBE Compliance Manager	Operating Revenues

TOTAL FULL TIME EQUIVALENT (FTE) INCREASE: 28.6

Circuit Court

Circuit Court	Assignment Clerk	Operating Revenues
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TOTAL FTE INCREASE: 1.0

Charles County Sheriff's Office:

Full Time

Sheriff's Office	Special Projects Coordinator FTRH <i>Upgrade Part Time to FTRH (0.36 FTE Increase)</i>	Operating Revenues
Sheriff's Office	Sworn Officer (2 FTE)	Operating Revenues
Sheriff's Office	Application/Web Developer	Operating Revenues
Sheriff's Office	Digital Forensic Analyst	Operating Revenues

TOTAL FTE INCREASE: 4.4

TOTAL FTE: 34.0

WATER AND SEWER FUND

DEPARTMENT	POSITION TITLE*	FUNDING SOURCE
Planning & Growth Management	Assistant to the Chief of Infrastructure Management (0.25 FTE)	Water & Sewer Fees
Fiscal & Administrative Services	Utility Billing Specialist <i>Upgrade Part Time to Full Time (0.3 FTE Increase)</i>	Water & Sewer Fees
Public Works - Facilities	DPW Management Support Coordinator (0.5 FTE)	Water & Sewer Fees
Public Works - Facilities	Assistant to the Director of DPW (0.5 FTE)	Water & Sewer Fees
Public Works - Utilities	Environmental Operator Trainee (2 FTE)	Water & Sewer Fees
Public Works - Utilities	Engineer II	Water & Sewer Fees
Public Works - Utilities	Maintenance Technician I	Water & Sewer Fees

TOTAL FTE: 5.6

**Subject to final Human Resources review of job descriptions.*

FY2024 NEW POSITION LIST

LANDFILL FUND

DEPARTMENT	POSITION TITLE*	FUNDING SOURCE
Public Works - Facilities	DPW Management Support Coordinator (0.1 FTE)	Landfill Fees
Public Works - Facilities	Assistant to the Director of DPW (0.1 FTE)	Landfill Fees
TOTAL FTE: 0.2		

INSPECTION & REVIEW FUND

DEPARTMENT	POSITION TITLE*	FUNDING SOURCE
Fiscal & Administrative Services	Systems Analyst II	Inspection Fee Revenues
Planning & Growth Management	Code Inspection & Enforcement Officer Supervisor	Inspection Fee Revenues
Planning & Growth Management	Code Inspection & Enforcement Officer	Inspection Fee Revenues
Planning & Growth Management	Inspections Technician (2 FTE)	Inspection Fee Revenues
Planning & Growth Management	Assistant to the Chief of Infrastructure Management (0.5 FTE)	Inspection Fee Revenues
TOTAL FTE: 5.5		

ENVIRONMENTAL SERVICE FUND

DEPARTMENT	POSITION TITLE*	FUNDING SOURCE
Planning & Growth Management	Planner I (0.5 FTE)	Environmental Service Fee
Public Works - Facilities	DPW Management Support Coordinator (0.05 FTE)	Environmental Service Fee
Public Works - Facilities	Assistant to the Director of DPW (0.05 FTE)	Environmental Service Fee
Public Works - Facilities	Recycling Site Attendant (2 FTE)	Environmental Service Fee
TOTAL FTE: 2.6		

WATERSHED PROTECTION & RESTORATION FUND

DEPARTMENT	POSITION TITLE*	FUNDING SOURCE
Public Works - Facilities	DPW Management Support Coordinator (0.05 FTE)	Stormwater Remediation Fee
Public Works - Facilities	Assistant to the Director of DPW (0.05 FTE)	Stormwater Remediation Fee
Planning & Growth Management	Planner I (0.5 FTE)	Stormwater Remediation Fee
Planning & Growth Management	Assistant to the Chief of Infrastructure Management (0.25 FTE)	Stormwater Remediation Fee
TOTAL FTE: 0.9		

SPECIAL REVENUE

DEPARTMENT	POSITION TITLE*	FUNDING SOURCE
Planning & Growth Management	Transit Specialist	Grant Funding / Local Match
TOTAL FTE: 1.0		

CABLE TV/INET FUND

County Administrator- Media	Video Production Specialist <i>Upgrade Part Time to Full Time (0.25 FTE Increase)</i>	Cable Franchise Fee
TOTAL FTE: 0.3		

GRAND TOTAL FTE: 49.9

*Subject to final Human Resources review of job descriptions.